



## MITEX SUPPLIER CONFIRMATION ON CODE OF CONDUCT

At MITEX GmbH ("MITEX"), we are committed to a standard of excellence in every aspect of our business, which includes conducting all our operations with integrity, respecting the rights of all individuals, and respecting the environment. We expect the suppliers (as well as permitted subcontractors) who do business with MITEX and its subsidiaries to share these same commitments. MITEX and its subsidiaries strongly encourage each Supplier to meet the following standards in all activities that relate directly or indirectly to MITEX Corporation or any of its subsidiaries. We will evaluate a Supplier's compliance with these standards in determining whether to grant or continue preferred status for such Supplier, Suppliers that do not conform to these standards may be disqualified from preferred status and/or have their business relationship with MITEX or the applicable MITEX subsidiary terminated.

In addition to any restrictions on the use of subcontractors that are otherwise agreed to between Supplier and MITEX or the applicable subsidiary, Supplier will not use any subcontractor in connection with any MITEX or subsidiary business unless the subcontractor has received a copy of this Code.

### General

Supplier will comply with all laws and regulations applicable to its business, as well as the standards of its industry, including those pertaining to the manufacture, pricing, sale, distribution, labeling, transport, import, and export of goods and services. Without limiting this requirement, Supplier will not: (A) violate, misappropriate or infringe upon the intellectual property rights of any person or entity, including MITEX and its subsidiaries; or (B) engage in any activities which would violate any applicable laws and regulations relating to (1) bribery, corruption or illegal payments, (2) unfair competition or unfair and deceptive trade practices, (3) the environment, (4) health and safety, (5) international trade, including exports and imports, (6) data privacy and security, (7) money laundering, (8) labour and employment, (9) anti-slavery and human trafficking laws, statutes, regulations and codes, (10) contracting with governmental entities, or (11) healthcare and medical devices.

### Integrity and compliance

Supplier must be committed to the highest standards of integrity in conducting its business. Specifically:

- **Corruption, Extortion or Embezzlement; Improper Advantage**

Supplier will not engage in corruption, extortion or embezzlement in any form, offer or accept bribes or employ any other means to obtain an undue or improper advantage. Supplier must comply with all applicable anti-corruption laws and regulations of the countries in which it operates, the U.S. Foreign Corrupt Practices Act, the UK Anti-Bribery Act, the OECD Anti-Bribery Convention and all international anti-corruption Conventions. Additionally, Supplier must not bribe or provide kickbacks or any other



improper payments or improper gifts to any officer, director, employee, representative or agent of MITEX or any of its subsidiaries. Supplier must immediately report to MITEX any circumstance where an officer, director, employee, representative or agent of MITEX or any of its subsidiaries has made any such improper request or demand of the Supplier.

▪ **Accounting records**

Supplier's accounting records must (1) be kept and presented according to the laws of each applicable Jurisdiction, (2) in reasonable detail, accurately and fairly reflect transactions, assets, liabilities, revenues and expenses, and (3) not contain any false or misleading entries.

▪ **Conflicts of Interest**

Supplier must immediately report to MITEX or the applicable MITEX subsidiary any "conflict of interest" of which it becomes aware. A " 'conflict of interest" is any circumstance, transaction or relationship directly or indirectly involving the Supplier in which the private interest of any employee of MITEX or any of its subsidiaries improperly interferes, or even appears to improperly interfere, with the interests of MITEX and/or its subsidiaries.

▪ **Reporting Violations, Non-Retaliation**

Supplier is expected to have a policy prohibiting unlawful and inappropriate conduct that provides employees, and other representatives of Supplier, a way to raise concerns and a process for investigating and resolving incidents. Supplier must not tolerate retaliation against any employee who makes a good faith report of abuse, intimidation, discrimination, harassment or any violation of law or of this Code, or who assists in the investigation of any report.

## LABOR AND EMPLOYMENT

Supplier must comply with all applicable labor and employment laws and regulations. Specifically:

▪ **Compensation**

Supplier must comply with all applicable wage and hour laws and regulations, including those relating to minimum wage, overtime, and other elements of compensation, and must provide all legally mandated benefits.

▪ **Hours of Work**

Supplier must maintain work hours in compliance with all applicable laws and regulations. Supplier will not require employees to work more than any limits on



regular and overtime hours allowed under applicable law.

▪ **Forced Labour / Prison Labour, Human Trafficking, and Slavery**

Supplier will not use forced or involuntary labour, including slave, prison, indentured, bonded labour or similar. Supplier must not engage in or condone the trafficking of workers or in any other way exploit workers by means of threat, force, coercion, abduction, or fraud. Working must be voluntary and workers must be free to leave work and terminate their employment or other work status with reasonable notice. MITEX requires Supplier to hold their third-party labor agents or brokers to the standards and practices set forth in this Supplier Code of Conduct.

▪ **Child Labour**

Supplier will not use child labour. "Child" means any person who is either (1) younger than 16, or (2) younger than the minimum age required for employment under applicable law. Supplier will comply with all applicable laws and regulations regarding the employment of minors.

▪ **Fair Treatment**

Consistent with applicable employment and labour laws, Supplier will treat each employee with dignity and respect, and will not threaten workers with or subject them to harsh or inhumane treatment, including sexual harassment, sexual abuse, corporal punishment, mental or physical coercion or verbal abuse.

▪ **Discrimination**

Supplier will not unlawfully discriminate against any worker in its hiring and employment practices on the basis of race, sexual orientation, gender identity, colour, age, gender, national origin, disability, religion or any other legally protected characteristic.

▪ **Freedom of Association**

Supplier must respect workers' rights to associate freely as permitted by and in compliance with all applicable laws.

▪ **Supply Chain**

Supplier will obtain assurances from Supplier's own subcontractors and suppliers that they are compliant with all applicable anti-slavery and human trafficking laws, statutes, regulations and codes from time to time in force and Supplier will notify MITEX in the event that it finds any non-compliance within its supply chain.

**MITEX GmbH**

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**Geschäftsführer:**

Georg Heinen  
Bastian Heinen  
HRB 12662  
Amtsgericht Wuppertal



Datenschutzerklärung unter  
[www.MITEX.de/de/Datenschutz](http://www.MITEX.de/de/Datenschutz)

Weitere Informationen:

[info@MITEX.de](mailto:info@MITEX.de)  
[www.MITEX.de](http://www.MITEX.de)

## Environment, Health and Safety

Supplier must comply with all applicable environmental, health and safety laws and regulations. Specifically:

- **Workplace Safety & Emergency Planning**

Supplier must provide a safe and healthy workplace for employees by meeting, and endeavouring to exceed, international safety standards. Supplier must have procedures in place for handling emergencies such as fire, spills, and natural disasters.

- **Environmental Protection**

Supplier must seek ways to conserve natural resources and energy, reduce waste and the use of hazardous substances, and minimize adverse impacts on the environment.

## Management systems, Monitoring, Compliance and reporting

- **Management System and Communication**

Supplier must establish and maintain a management system reasonably designed to ensure compliance with, mitigate the risks identified in, and facilitate continuous improvement with respect to, this Code. Supplier must ensure that this Code is appropriately communicated to all of its officers, directors, employees, representatives, agents and subcontractors.

- **Monitoring and Compliance**

Supplier must maintain all documentation necessary to demonstrate its compliance with this Code and will provide MITEX or its applicable subsidiary access to such documentation upon the request of MITEX or its applicable subsidiary. Supplier understands that MITEX, its subsidiaries or our designated agents (including third parties) may engage in monitoring activities to assess compliance with this Code, including on-site inspection of facilities and review of books and records. Neither MITEX nor any of its subsidiaries or authorized agents assume any duty to monitor or ensure compliance with this Code, and Supplier understands that Supplier is solely responsible for full compliance with this Code by its officers, directors, employees, representatives and agents.

- **Reporting**

Any suspected misconduct with this code of conduct must immediately be brought to the attention of MITEX via +49 211 90006-41 or by E-Mail via [governance@mitex.de](mailto:governance@mitex.de). We urge any employee, supplier, customer or other partner to report suspected improper behaviour by any employees of MITEX or its subsidiaries.

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Datenschutzerklärung unter  
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